

# APPROVED

City of Winston-Salem DOT  
Reid Hutchins

06/02/2026 10:48:40 AM

Traffic control is the responsibility of the applicant or contractor. If any modifications are needed please contact 336-747-6831



## TEMPORARY RIGHT-OF-WAY CLOSURE

*Permit to block a sidewalk and/or street shall be issued in accordance with all requirements of the Manual on Uniform Traffic Control Devices Handbook*

Applicant: Myron Draughon on behalf of RJ Reynolds Tobacco Company

Applicant Type:  Agent  Contractor  Event Organizer  Owner

Company: RJ Reynolds Tobacco Company

Address: 401 North Main Street Winston Salem, NC 27101

Business Phone: 336-741-3767 Cellular Phone: 336-745-5824

The requested closure is for:  Construction  Special Event

1. Date of Closure: 6/9/26 to 6/25/26 Time: 8:00AM - 6:00PM

2. Closure location: (Map clearly indicating closure must be incl - Church St: 6/9-6/11 and again 6/23-6/27  
- 5th St: 6/12-6/14 and again 6/15-6/19, 6/21  
- Main St.: 6/15-6/17 and again 6/21-6/25

3. Closure Type: Lanes adjacent to the Plaza building on Main St., 5th Street, and Church Street  
 Lane(s) Please describe \_\_\_\_\_  
 Parking Spaces Number of spaces \_\_\_\_\_  
 Full Closure  
 Sidewalk Only

4. Please describe the work and/or reason for the temporary right-of-way closure request. \_\_\_\_\_  
The signage at the top of the Plaza building is being changed out. The sign contractor will need to access the sides of the building for removing and installing the new sign.

I certify that the above information submitted is true and accurate.

Myron Draughon  
Signature

Myron Draughon  
Print Name

06/01/2026  
Date



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Address: 401 North Main Street Winston Salem, NC

Business Phone: 336-741-3767 Cellular Phone: 336-745-5824

The requested closure is for:  Construction  Special Event

1. Date of Closure: 06/25/2026 Time: 9:00pm-12:00am

2. Closure location: (Map clearly indicating closure must be included) \_\_\_\_\_  
\_\_\_\_\_

3. Closure Type:  
 Lane(s) Please describe Lanes next to the Plaza Building  
 Parking Spaces Number of spaces \_\_\_\_\_  
 Full Closure  
 Sidewalk Only

4. Please describe the work and/or reason for the temporary right-of-way closure request. \_\_\_\_\_  
Adjusting external lighting that will be directed on the building sides.  
\_\_\_\_\_  
\_\_\_\_\_

**I certify that the above information submitted is true and accurate.**

Myron Draughon  
Signature

Myron Draughon  
Print Name

06/01/2026  
Date

E 5th St



Wake Forest  
Cancer Center

N Main St



N Church St

|                        | Mon, Jun 8, 26                                  | Tue, Jun 9, 26  | Wed, Jun 10, 26  | Thu, Jun 11, 26   | Fri, Jun 12, 26  | Sat, Jun 13, 26   | Sun, Jun 14, 26 | Mon, Jun 15, 26  | Tue, Jun 16, 26  | Wed, Jun 17, 26   | Thu, Jun 18, 26  | Fri, Jun 19, 26   | Sat, Jun 20, 26  | Sun, Jun 21, 26   | Mon, Jun 22, 26  | Tue, Jun 23, 26  | Wed, Jun 24, 26   | Thu, Jun 25, 26  | Fri, Jun 26, 26   | Sat, Jun 27, 26  | Sun, Jun 28, 26                                    | Mon, Jun 29, 26      |  |
|------------------------|---|---|--|---|--|---|-----------------|--|--|---|--|---|--|---|--|--|---|--|---|--|--|----------------------|--|
| <b>East Elevation</b>  | TRAVEL  | CREW 1<br>site walk, scaffold inspections, all things safety with client, set up ropes and winch, remove "RAI/LOGO" with winch, pressure wash and patch | CREW 1<br>move stage, remove "Reynolds"<br>Pressure wash and Patch<br>Dispose of all letters, old stringpower supplies to dumpster | CREW 1<br>move stage, remove "American"<br>Pressure wash and Patch<br>Dispose of all letters, old stringpower supplies to dumpster<br>reset stage to location 1 |  |   |                 |  |  |   |  |   |  |   | CREW 1<br>TRAVEL IN  | CREW 1<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: REY<br>Reset Stage  | CREW 1<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: NOLD<br>Reset Stage  | CREW 1<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: DSAM<br>Reset Stage     | CREW 1<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: MERIC<br>Reset Stage | CREW 1<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: CAN'LOGO<br>Reset Stage | CREW 1<br>Punch/ Clean Up                          | CREW 1<br>TRAVEL OUT |  |
| <b>North Elevation</b> |   |   |  | CREW 1<br>scaffold inspections, all, set up ropes and winch, remove "RAI/LOGO" with winch, pressure wash and patch  | CREW 1<br>move stage, remove "Reynolds"<br>Pressure wash and Patch<br>Dispose of all letters to dumpster | CREW 1<br>move stage, remove "American"<br>Pressure wash and Patch<br>Dispose of all letters, old stringpower supplies to dumpster<br>reset stage to location 1 |                 | CREW 2<br>TRAVEL IN  | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: REY<br>Reset Stage              | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: NOLD<br>Reset Stage  | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: DSAM<br>Reset Stage | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: MERIC<br>Reset Stage | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: CAN'LOGO<br>Reset Stage |   |  |  |   |  |   |  |  | FINISH DATE!         |  |
| <b>West Elevation</b>  |   |   |  |   |  |   |                 | CREW 1<br>scaffold inspections, all, set up ropes and winch, pressure wash and patch | CREW 1<br>move stage, remove "Reynolds"<br>Pressure wash and Patch<br>Dispose of all letters to dumpster | CREW 1<br>move stage, remove "American"<br>Pressure wash and Patch<br>Dispose of all letters, old stringpower supplies to dumpster<br>reset stage to location 1 | CREW 1<br>TRAVEL OUT   |   |  | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: REY<br>Reset Stage | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: NOLD<br>Reset Stage | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: DSAM<br>Reset Stage | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: MERIC<br>Reset Stage | CREW 2<br>INSTALL<br>Pattern/Drill/Clips/<br>Wire Test Light<br>Letters: CAN'LOGO<br>Reset Stage | CREW 2<br>Punch/ Clean Up<br>Help crew 1 if needed  | CREW 2<br>Punch/ Clean Up<br>Help crew 1 if needed   | CREW 2<br>Punch/ Clean Up<br>Help crew 1 if needed | CREW 2<br>TRAVEL OUT |  |
| <b>DELIVERIES</b>      |   |   |  |   | Set 1  |   |                 |  |  | Set 2&3   |  |   |  |   |  |  |   |  |   |  |  |                      |  |
| <b>DELIVERY TIMES</b>  |   |   |  |   | TBD  |   |                 |  |  | TBD   |  |   |  |   |  |  |   |  |   |  |  |                      |  |
| <b>RENTAL EQUIP</b>    | Stages/Pressure Washers/ Telehandler/ Container |   |  |   |  |   |                 |  |  |   |  |   |  |   |  |  |   |  |   |  |  |                      |  |